**SHILLINGSTONE PARISH COUNCIL**

 **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT**

**7.30PM ON THURSDAY 6th DECEMBER 2018 IN THE CHURCH CENTRE, SHILLINGSTONE**

**PRESENT:** Councilors T Kennard (Acting Chairman), R McNamara, P Watts, K Ridout, P Aaron; Footpaths Officer G Rains, DCC Cllr Jespersen and the clerk D Green; in addition, there were 2 members of the public in attendance.

**355. APOLOGIES FOR ABSENCE:** Cllrs Webberley, Oakley

**356. DECLARATIONS OF INTEREST:** Cllr Aaron declared an interest in item below, being a neighbour of the resident in relation to the 26 Spencer Gardens planning application.

**357. MINUTES OF THE PREVIOUS MEETING:** the minutes of the meeting held on 1st November 2018 were approved.

**358. MATTERS ARISING:** discussed as below

**359. PUBLIC SESSION TO RAISE ISSUES**

Lesley Gasson raised a number of issues:

**Events Co-ordination**

Lesley pointed out that there been an incidence of 3 village fairs occurring together and felt that this was not a good way to run events in the village. Lesley questioned whether better co-ordination between village groups could be arranged. The Chairman advised that he hoped that the Mobile App could be used to possibly help in clarifying what was actually taking place in the village. It was suggested that a calendar or similar could be created for the whole village which would help with the co-ordination of events. The Clerk advised that it was early days in seeing how the Mobile App could work and what time he would need to invest in editing information following his period of training.

**Hine Town Lane Planning decision**

Lesley said she was pleased with the dismissal of the appeal to the Planning Inspectorate regarding the Hine Town Lane Development. The Chairman expressed the view that this was good outcome and the right decision, in terms of both the planning appeal and the costs claim appeal, both of which were dismissed by the Planning Inspector. Cllr Jespersen said that was an example of good support for the and showed the importance of the Neighbourhood Plan.

**Trees**

Lesley & Cllr Kennard had looked at the trees and were keen for the work to begin before March next year; one problem noted was that the paperwork associated with making an application was no longer available on the website due to the County Council structure changes.

Graham Rains raised the matter of the missing sign at the Knapps, which had still not been replaced and also the matter of the proposed parking controls at the Co-o, none of which had materialised.

The Clerk advised that he had written to Highways in October due received no response. Clerk to pursue the matter of both the sign & the parking controls.

Gary raised the matter of possibly installing an artillery gun at the war memorial and organizing an event to mark the contribution of Shillingstone to the Great War; he said that disquiet had been expressed that the village had done very little to mark the 100 years since the end of the Great War, unlike other villages. The Clerk explained that efforts had been made to increase community involvement in Remembrance Day this year, by both writing to village groups asking if they would like to donate their own wreaths, and by organizing fresh gravel at the memorial itself. The Chairman reported that there had been a better than usual turnout and presentation of wreaths this year

Cllr McNamara raised the issue of the Mobile App which is now in the Play Store and wondered how the Council could best promote use of the App, should be a ‘stand’ or similar at the Village Fete. The Clerk reported that the hope that the App would be promoted through the Parish Magazine, the existing website, through local contacts such as Sarah Blake at the Portman Hall and possibly via Cllr Ridout’s Facebook pages.

Cllr McNamara raised the issue of the parking in laybys, and the possible change from public to residential use, and enquired as why there had been no response in relation to this matter. The Clerk advised that he had raised the issue with Highways, but not received any reply or further information. Cllr Jespersen said that it was very unlikely that the use of laybys for residential use in villages would be granted. Cllr Jespersen said that any change of use application would have to come from a Parish Council.

**360. COUNTY/DISTRICT COUNCILLOR’S REPORT:**

Cllr Jespersen reported that much of her work at the moment related to preparation for the formation of the new unitary authority, including interviews for directorial roles, all of whom had now been filled; difficult decisions had also to be made regarding existing posts which needed be removed. Cllr Jespersen advised that C13 & A350 improvements were on track and that advanced planning regarding the Durweston Bridge Closure was underway, the Parish Council would be kept advised in relation to the proposed closures. She confirmed that much of the work on the bridge relates to strengthening the underneath sections.

**361. FOOTPATHS:**

**Footpaths officer report:** Graham Rains gave his report:

1) The Clerk had reported to Graham the missing sign at footpath 36 near the Red House following correspondence from a resident & had in turn reported this to Graham Stanley.

2) The Wilson Haines Bridge hanging post which had rotted through has been repaired

3) The Trailway AGM had been held. David Caddy had explained the station plan to the Trailway committee; the plan to divert the Trailway would be supported by the Trailway committee; the plan to take the track to the small bridge was still the intention of the Station Project. The section of trailway to the bridge needs re-surfacing and Graham has suggested to Graham Stanley that spoil from Spetisbury could be used for that task.

**361. PLANNING**

1. New applications received before the meeting:

a) 2/2018/1508/FUL Former Weigh Bridge Office, Lanchards Lane, Shillingstone, Dorset, proposal for a new dwelling, parking spaces and landscaping (demolish former weighbridge office building). The Clerk reported that this is a variation to the original application discussed at the October meeting – which has been withdrawn - and replaced with a new application with a repositioned house away from overhead power lines and with a changed internal configuration and fewer bedrooms (was 4 now 3). The proposed development is outside conservation area.

There were no objections and no comments to be made to NDDC planning.

b) 2/2018/1500/HOUSE Proposal to erect single storey extension. 26 Spencer Gardens Shillingstone Dorset DT11 0TL. The Clerk explained that this was simply an extension linking house & garage to form garden & utility room.

 There were no objections and no comments to be made to NDDC planning.

1. New applications to carry out works to trees in the conservation area received before the meeting: None received

**361. FINANCES:**

The Clerk provided a financial report that the position was healthy, the general reserve standing at £13k

1. **These cheques and payments were approved:**

|  |  |  |  |
| --- | --- | --- | --- |
| **CQ** |  **Amount**  | **Payee** | **Reason** |
|  |  |  |  |
| S/O |  £ 333.00 | Cricket Club | Rec mowing |
| DEBIT |  £ 71.05 | B & S Chains (paid 07/11) | Wet Pour kit for White Pit |
| 2218 |  £ 200.00  | PCC (paid November) | Shillingstone Youth Club grant |
| 2219 |  £ 60.00  | Elite Playground Inspections | Repairs to White Pit play surfaces |
| 2220 |  £ 401.83  | 4D Signs | New signage for the Rec |
| 2221 |  £ 583.16  | David Green | November pay |
| 2222 |  £ 583.16  | David Green | December pay |
| 2223 |  £ 46.95 | David Green | Expenses November |
| 2224 |  £ 65.00 | I K Services  | Litterpick November |

1. The annual risk assessment for November 2018 was approved
2. John Paul was appointed as internal auditor for 2019

**362. PLAY AREAS, RECREATION GROUND AND PROPERTY CHECK:**

1. Play areas/Rec/ Property check - The Clerk advised that minor repairs to White Pit play areas have been completed by Steven Day; the Clerk advised that the poor condition of the fence posts behind the tennis court had been reported to him by Cllr Kennard; the Clerk will contact Nigel Payne, who has been commissioned to do the bollard work, to obtain a quote. The Clerk reported that the Tennis Club had requested that an electricity supply to the courts be provided to facilitate the use of leaf blowers and tools. The Chairman stated that this would be very expensive an could not be justified; there would be load problems in terms of the existing small supply to the Pavilion which was also used for the Pod, and it was resolved that that Council would not provide this. The Clerk advised that the reserve account should not be used for this purpose. It was suggested that the Tennis Club hire a generator or use petrol driven tools as an alternative.
2. Trees and hedges – The Chairman reported that the hedge-laying at the allotments had still not been done. The Clerk advised that he had spoken to Jeff Ling regarding this, but would follow this up again.
3. Pavilion – maintenance issues report from Clerk and Cllr Watts – The Clerk reported that new signs had been delivered and were waiting to be fitted, this is very much weather dependent.

**362. CORRESPONDENCE:**

The Planning Inspectors report in relation to the Hine Town Lane Appeal was discussed in the public session above.

**363. TO AGREE ITEMS FOR NEXT AGENDA:**

Promotion of the Mobile App

**364. NEXT MEETING:** It was proposed and seconded that a meeting in January would not be a good idea. Cllr McNamara said that there would be little to talk about and this view was supported by the council. The Clerk advised that there was nothing in the Parish Council Standing Orders preventing this decision. A resolution was passed that the first meeting next year should be should be on February 7th 2019 at 7:30 p.m. at the Church Centre.

There being no further business, the meeting closed at 9:00 p.m.